

Constitution

1. Title

The group shall be known as the Friends of Duchess of Hamilton Park.
(Hereinafter referred to as the Organisation)

2. Objects

The charitable objects for which the organisation is established are:

To provide or assist in the provision of facilities in the interests of social welfare for recreation and other leisure-time occupation generally; but specifically to provide, or assist in the provision of facilities to those who have need of such facilities by virtue of their youth, age, infirmity, disability, unemployment or such other social and economic circumstances with the object of improving the conditions of the lives of the inhabitants of Motherwell and the surrounding environs.

In furtherance of the above, the organisation shall

- (a) Promote the welfare of the inhabitants of Motherwell and the surrounding environs on matters concerning the environment of the area and the social and community life of the area.
- (b) Seek to advance the education and training of the inhabitants of Motherwell and the surrounding environs.
- (c) Seek to improve the health and well-being of the inhabitants of Motherwell and the surrounding environs.
- (d) Work together in partnership with the local community, voluntary and community sector, local business and all other relevant statutory and non-statutory agencies and bodies.
- (e) Engage in any lawful charitable activity in order to further the objects of the organisation.

3. Membership

Membership of the Friends of Duchess of Hamilton Park will be open to all inhabitants in Motherwell and the surrounding environs.

This will be regardless of Race, Colour, Nationality, ethnic or national origins, Religions, Sex, Sexuality, Marital Status, Disabilities, or disadvantaged by conditions or requirements, which cannot be shown to be justifiable.

4. Office Bearers and Management Committee

- A. The Office Bearers of the Organisation shall consist of Chairperson, Vice-Chairperson, Secretary, Treasurer and other such Office Bearers as may be deemed necessary by the Committee.
- B. The management of the Organisation shall be vested in a Committee of the office Bearers and a minimum of one ordinary member of the Organisation.
- C. Members of the Committee shall be appointed at the Annual General Meeting (AGM). They shall be committee members for one year and shall be eligible for re-election. However should a Committee Member resign during that year they cannot be re-elected to the Committee for a period of three years. The committee shall elect Office Bearers (to hold office for one year) at the earliest possible meeting.

- D. The committee shall meet six times annually or when it is felt a meeting is necessary.
- E. The committee may co-opt any members or persons for special purposes (Unless persons co-opted are members then they will be deemed not to have voting rights).
- F. The committee shall fill any vacancy occurring.
- G. The committee shall have all powers necessary for the full and efficient conduct of the affairs of the Organisation (except in so far as these are vested in the members of the Organisation by this constitution), and for that purpose may do any act or thing which they deem appropriate for the fulfillment of the objectives of the Organisation.
- H. The committee may appoint Sub-Committees to deal with any subject in any which way the Organisation alone may determine.

5. Chairing of Meetings

The elected Chairperson, or in their absence, the Vice- Chairperson or a nominated person shall chair the meeting of the Organisation.

6. Quorum

At full Committee meetings, one third of the committee members shall form a quorum or 5 persons, whichever is the lesser.

7. Annual General Meeting

The Annual General Meeting (AGM) of the Organisation shall be held each year in the month of April, when an independently verified statement of accounts shall be submitted; the committee appointed, and any other competent business transacted. At least 21 days notice of the Annual General Meeting shall be given to the membership and public notices will be displayed in prominent places throughout the area.

8. Special Meetings

The Committee shall have the power to call a Special General Meeting (SGM) of the Organisation at any time for any specific purpose on giving 7 days notice to the members.

9. Accounts

The committee shall keep such books of accounts as are necessary to exhibit and explain the transaction and financial position of the Organisation in regards to the sums of money received and expended by and on behalf of the Organisation. Accounts of these transactions, independently verified by a suitably qualified, competent person in accordance with standard financial practice, shall be made available at each and every Annual General Meeting.

10. Finance

All monies raised by or on behalf of the Organisation shall be applied to further the objectives of the Organisation and for no other purpose. Nothing herein shall prevent the payment in good faith of the reasonable and proper remuneration to any employee of the Organisation, fees to professional and technical advisers or the repayment to members of the Management Committee and Volunteers of reasonable out of pocket expenses.

A bank account shall be opened in the name of the Organisation with such bank and or building societies, as the management committee shall from time to time decide. The management committee shall authorise in writing four members of the management committee (one of whom shall be the treasurer) to sign cheques on behalf of the Organisation. All cheques must be signed by not less than two of the four authorised signatories. It should be noted that any cheque signatories shall not be related through family or marriage.

11. Amendments to the Constitution

Amendments to the Constitution may only be made by a two-third majority of the voting members attending an Annual General Meeting. Amendments to the constitution must be submitted to the secretary in writing no later than twenty-eight days prior to the date of the Annual General Meeting.

12. Dissolution of the Organisation

- A. In the event of winding up or dissolution of the Organisation, a Special General Meeting shall be held to formally dissolve the Organisation. Notice of this meeting, and the purpose for which it was called, shall be circulated to all members of the Organisation 21 days before the date of the meeting.
- B. Any assets remaining after the satisfaction of all debts and liabilities including the return of those items and assets advanced or on loan to, shall not be paid to or distributed among the members of the association, but shall be given or transferred to a recognised charitable body or bodies having similar aims to that of the association.

Certified as a true copy of the Constitution as adopted at a special meeting of the Management Committee on 29 January 2004 at Dalziel High School, Motherwell.

Chairperson:

Name Paul Docherty
Address 46 Cameron Street
Motherwell
ML1 3AH

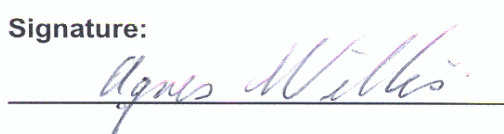
Secretary:

Name Agnes Willis
Address 49 Cadzow Street
Motherwell
ML1 3AQ

Signature:



Signature:



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